

PUBLIC UTILITY COMMISSION JOB VACANCY ANNOUNCEMENT



Economist (Economist I - III) **REPOST**

SUBMIT STATE OF TEXAS APPLICATION and Transcripts to:
PUC Mail Room, 8th Floor, Rm 8-100, 1701 North Congress Avenue, Austin, TX 78701, or
Email: Recruiter@puc.texas.gov, or
Fax: (512) 936-7054, or
www.workintexas.com

Previous Candidates Need Not Re-Apply

*Application Process: Complete a State of Texas Application for Employment documenting how you meet the minimum qualifications. Resumes are not accepted in lieu of a completed application. If a college degree is a minimum required qualification, official/unofficial transcripts are required and must be submitted with the application (if you submit your application via www.workintexas.com, you must submit your transcripts via email to recruiter@puc.texas.gov). If you submit your application via workintexas.com, please **do not** submit another application directly to the PUC. Incomplete applications will not be accepted for consideration. Applicants interviewed will receive written non-selection notification.*

Job Vacancy Number: 2019-20R

Division: Competitive Markets

Salary*: \$3,293.42 - \$5,583.34/month

(Commensurate with Qualifications)

Salary Group: B18, B20, B22

Class: 0640, 0642, 0644

Type: Full-time Part-time Temporary

*The salary for an ERS Retiree or non-contributing member will be 9.5% less than the offered salary.

**Positions exempt from the Fair Labor Standards Act (FLSA) will earn compensatory time off rather than overtime for hours in excess of 40 hours per week.

Opening Date: December 17, 2018

Closing Date: Open Until Filled

Hours Per Week: 40

Established Work Hours: 8:00–5:00, M-F

(Flextime may be available with supervisory approval)

FLSA:** Exempt

EEO Category: Professional

VETERAN'S PREFERENCE

Veterans, Reservists, or Guardsmen with a Military Occupation Specialty (MOS) or additional duties that fall in the fields listed in the below link who meet the minimum qualifications are encouraged to apply.

The MOS codes applicable to this position can be accessed at:

http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC_PlanningResearchandStatistics.pdf

If you qualify for a Veteran Employment Preference, it is mandatory that you provide the required documentation with your State of Texas Application. Documentation must be provided before a Veteran Preference can be granted. Required documentation is as follows: Veteran – DD Form 214; Surviving Spouse of a Veteran who has not remarried – Marriage Certificate and DD Form 1300; Orphan of a Veteran who was killed during active duty – Birth Certificate and DD Form 1300.

GENERAL DESCRIPTION

Perform routine to advanced analysis of policy and economic issues associated with the electric and telecommunications industries in Texas. Work involves participating in and leading projects, rulemakings, legislative analysis, and related policy-development activities. Work involves extensive contact with Commission attorneys, industry representatives, and other professional staff. Work under moderate to limited supervision, with limited to considerable latitude for the use of initiative and independent judgment.

ESSENTIAL FUNCTIONS

- Monitor and analyze developments in the electric and telecommunications markets as assigned.
- Employ basic economic and statistical analysis to evaluate issues and make recommendations related to competitive electric and telecommunications markets.
- Monitor and participate in activities conducted by the Electric Reliability Council of Texas (ERCOT) and ERCOT stakeholder committees, other state agencies, Midwest ISO (MISO), Southwest Power Pool (SPP), and/or the Federal Energy Regulatory Commission (FERC).

- Prepare written or oral expert testimony for filing in contested proceedings and defend testimony under cross-examination. Work closely with attorneys and other professional staff in the pre-hearing through post-hearing stages of contested cases.
- Monitor and evaluate stakeholder meetings related to the efficient operation of competitive electric markets.
- Participate in policy development and rulemaking activities in coordination with other divisions and prepare documents for Commission action.
- Analyze issues related to the competitive electric and telecommunications industries and make recommendations in Commission dockets.
- Coordinate and lead workshops and discussions.
- Participate in the preparation of Commission reports on electric and telecommunications services, including reports on market power, market efficiency, service availability and other issues.
- Conduct basic quantitative analysis of data pertaining to the electric and telecommunications markets.
- Communicate with management on policy and market issues, preparing written briefing materials as needed.
- Prepare documents and recommendations in response to Commission or legislative directives.
- Respond to external inquiries and represent the Commission as required to discuss Commission programs or electric or telecommunications policies.
- Work with the Oversight and Enforcement Division and Legal Division, as assigned, to manage the enforcement of rules relating to the competitive electric and telecommunications markets.
- Minimal level of travel required.

MINIMUM QUALIFICATIONS

If a college degree or a particular educational certificate is a minimum required qualification, official or unofficial transcripts must be submitted with the application.

- Bachelors or post-graduate degree from an accredited college or university with major coursework in economics, statistics, energy resource economics, business administration, engineering, public policy, or related field.
- Economist II: One (1) year of professional experience in a position involving economic or statistical analysis, regulatory policy analysis, energy or telecommunications business operations, management, or a related field.
- Economist III: Three (3) years of professional experience in a position involving economic or statistical analysis, policy analysis, energy or telecommunications business operations, management, or a related field.

PREFERRED QUALIFICATIONS

- Work experience in utility accounting or finance, public accounting, or directly related work experience.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of word processing, spreadsheet, and presentation software.
- Strong analytical skills and familiarity with statistical methods.
- Demonstrated ability to communicate clearly and effectively both orally and in writing.
- Ability to perform complex tasks with limited supervision.
- Ability to work harmoniously and effectively with other staff members, industry representatives, other government agencies, and the public.
- Ability to attend work regularly and adhere to approved work schedule.

REMARKS

- An internal applicant who is selected for a position in their current salary group with the same or new state classification title will not receive a salary increase.
- Candidates invited to interview may be given a writing skills exercise.
- If required for position, licensure as a Professional Engineer or to practice law in Texas will be verified on the selected candidate through either the Professional Board of Engineers or the State Bar of Texas.
- Some positions may require additional work hours including evenings, weekends, and/or holidays to meet critical deadlines. Employees will earn compensatory time or overtime dependent on FLSA status.
- More than one position may be filled under this posting. Employees are required to comply with agency policies and provisions outlined in the employee handbook.
- The job posting in no way states or implies that the duties listed above are exclusive. Employees are required to perform other duties as may be assigned.

- A satisfactory driving record is required for driving a state or personal vehicle to conduct agency business. Selected candidates will have their driving record evaluated in accordance with the Commission's Traffic Safety policy.
- For males born on or after January 1, 1960, the PUC will verify proof of Selective Service registration through the online Selective Service System. Any males born after January 1, 1960 who are not registered will need to provide proof of exemption from the Selective Service registration requirement.
- The Public Utility Commission participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization.
- The PUC has a *Post-Employment Restriction* – details furnished upon request.
- Female and minority applicants are encouraged to apply.
- The PUC is an Equal Employment Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, national origin, sexual orientation, veteran status, age or disability in employment or the provisions of services.
- In compliance with the Americans with Disabilities Act (ADA), the PUC will provide reasonable accommodation for individuals with a disability. An individual requiring a reasonable accommodation should contact Human Resources at (512) 936-7060 or humanresources@puc.texas.gov.